

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH
MAIN OFFICE, 4731 NORTH BOULEVARD
NOVEMBER 21, 2019 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, November 21, 2019 at 12:00 pm in the Main Office located at 4731 North Boulevard.

Meeting Called to Order **Commissioner Dianna Payton, Chair**

Invocation **Commissioner Chris Brown**

Pledge of Allegiance

Roll Call:

Members Present: **Commissioner Dianna Payton, Chair**
Commissioner Chris Brown
Commissioner Al Barron, Vice-Chair
Commissioner Tyra Banks

Members Absent: **Commissioner LaMiesa Bonton**
Commissioner Philip Smith, Jr.

QUORUM PRESENT

Public Comments

Commissioner Payton asked if there were any public comments to be made. No public comments were voiced. Public comment period closed.

**AGENDA ITEM NUMBER 1:
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE
PARISH HOUSING AUTHORITY HELD OCTOBER 24, 2019.**

Motion was made by Commissioner Barron to approve the minutes for the regular meeting held on October 24, 2019 and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**AGENDA ITEM NUMBER 2:
REVISED ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP)
RESOLUTION NUMBER 2019-26**

Ms. Ivra Amacker presented the agenda item. She stated that the annual revision of admissions and occupancy policy had been reviewed and there were no significant changes. Nothing had been revised that would negatively impact the residents.

Motion was made by Commissioner Brown to approve the revised admissions and occupancy policy and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 3:
FY2019 HOUSING CHOICE VOUCHER PROGRAM – SECTION EIGHT MANAGEMENT
ASSESSMENT PROGRAM (SEMAP) CERTIFICATION
RESOLUTION NUMBER 2019-27**

Ms. Janie Anderson presented the agenda item. Based on their current scores, they were hoping once again to be a high performer. She stated that once approved they would submit to HUD.

Motion was made by Commissioner Banks to approve the submission of the SEMAP certification and Commissioner Barron seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 4:
CHIEF EXECUTIVE OFFICER REPORT**

Mr. Daniels presented the report. He discussed some items in the pipeline. He presented the development concept regarding the site across from the Authority at 4730 North Boulevard. He stated that they would bring more to the Board when they formalized their applications. The board felt that it was good use of the land.

On the administrative side, the position for the Choice Neighborhoods Director was going before Civil Service for approval on December 4, 2019. The position posting would be publicized soon.

He reviewed the policy updates. Procurement policy was due for an update, as well as, MWBE and Section 3. The purchase card policy would be updated for the purpose of controls and accountability.

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The grant agreement had been executed so they would be going through their next steps in preparation for their overall budget that would be submitted to HUD. For RAD, the remaining applications had been submitted. These were based on their award from November 2018. They had also submitted the financing applications for River South, Autumn, and Willow.

Some discussion ensued regarding creating a committee to work on utilizing small businesses as vendors and green innovation. It was decided that Commissioner Banks would be Chair for the committee.

Mr. Daniels discussed the repositioning of Turner Plaza. It was becoming an obsolete property and was in disrepair. The residents would have to be moved to another location. More details would be forthcoming.

Mr. Daniels detailed the enormous amount of activity within the organization of the past sixty (60) days. He went on to acknowledge and recognize the EBRPHA staff for an outstanding job.

This concluded presentation of the Chief Executive Officer's report.

AGENDA ITEM NUMBER 5: DEPARTMENTAL REPORTS

A. FINANCIAL STATEMENTS & REPORTS (not available due to year-end closing)

This report was not addressed.

B. HOUSING CHOICE VOUCHER PROGRAM

This report was not addressed.

C. PUBLIC HOUSING

This report was not addressed.

D. CAPITAL FUND PROGRAM

This report was not addressed.

E. HUMAN RESOURCES

This report was not addressed.

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Commissioner Payton asked if there were any questions regarding any of the reports. None were voiced.

This concluded the presentation of the departmental reports.

**AGENDA ITEM NUMBER 6:
PARTNERS SOUTHEAST COO REPORT**

This report was not presented.

**AGENDA ITEM NUMBER 7:
ADJOURNMENT**

Commissioner Payton asked if there were any other matters that needed to be brought out in the meeting. None were voiced.

MEETING ADJOURNED

APPROVED:

Dianna Payton
Chair
East Baton Rouge Parish Housing Authority

J. Wesley Daniels, Jr.
Secretary/Chief Executive Officer
East Baton Rouge Parish Housing Authority

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