

## Agenda Item – No. 2

### Minutes – July 23, 2020 Regular Board Meeting

**Action:**

1. Approve the Minutes of the July 23, 2020 Regular Board Meeting

**Staff Resource(s):**

J. Daniels, Secretary/CEO

April Downs, Executive Assistant

**External Resource(s):**

N/A

**Background/Explanation:**

Parliamentary Procedure

**Time Sensitivity:**

None

**Funding Source:**

N/A

**MWBE/DBE/Section 3:**

N/A

**Attachments:**

Transcribed Minutes

*Mission Statement*

*To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization*

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF  
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH  
VIA VIDEO AND TELECONFERENCE  
JULY 23, 2020 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, July 23, 2020 at 12:00 pm via video and teleconference meeting.

**Meeting Called to Order**                      **Commissioner Dianna Payton, Chair**

**Invocation**                                      **Commissioner Chris Brown**

**Roll Call:**

**Members Present:**                      **Commissioner Dianna Payton, Chair**  
**Commissioner Chris Brown**  
**Commissioner Al Barron, Vice-Chair**  
**Commissioner Philip Smith, Jr.**  
**Commissioner Justin Gaudet**  
**Commissioner Tyra Banks**

**Members Absent:**                              **N/A**

**QUORUM PRESENT**

**Public Comments**

Commissioner Payton asked if there were any public comments. None were voiced. Public comment period was closed.

**AGENDA ITEM NUMBER 1:  
CERTIFICATION OF INABILTY TO OPERATE DUE TO LACK OF QUORUM**

No action taken for this item.

**AGENDA ITEM NUMBER 2:  
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE  
PARISH HOUSING AUTHORITY HELD JUNE 11, 2020**

*Mission Statement*

*To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization*

Motion was made by Commissioner Barron to approve the minutes for the regular meeting held on June 11, 2020 and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

**MOTION PASSED**

**AGENDA ITEM NUMBER 3:  
APPROVAL OF THE CEO CONTRACT AMENDMENT  
RESOLUTION NO. 2020-15**

Motion was made by Commissioner Barron approve and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

**MOTION PASSED**

The agenda item was reconsidered to include the annual salary of \$230,000. Commissioner Smith made a motion to amend the language in the CEO contract amendment requested by General Counsel. Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

**MOTION PASSED**

**AGENDA ITEM NUMBER 4:  
APPROVAL OF HUMAN RESOURCES POLICY AMENDMENTS  
RESOLUTION NO. 2020-16**

Ms. Bayham presented the item.

Motion was made by Commissioner Banks to approve and Commissioner Brown seconded the motion.

**MOTION PASSED**

**AGENDA ITEM NUMBER 5:  
APPROVAL OF THE PURCHASE CARD AUTHORIZATION  
RESOLUTION NO. 2020-17**

Mr. Daniels presented this item.

Motion was made by Commissioner Barron to approve and Commissioner Payton seconded the motion.

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**AGENDA ITEM NUMBER 6:  
APPROVAL OF DISPOSITION OF VEHICLE  
RESOLUTION NO. 2020-18**

Mr. Daniels presented this item.

Motion was made by Commissioner Brown to approve and Commissioner Gaudet seconded the motion.

**MOTION PASSED**

**AGENDA ITEM NUMBER 7:  
APPROVAL OF CYPRESS AT GARDERE - CONVERSION FROM LOAN COMMITMENT TO  
GRANT COMMITMENT  
RESOLUTION NO. 2020-19**

Mr. Daniels presented this item.

Motion was made by Commissioner Barron to approve and Commissioner Brown seconded the motion.

**MOTION PASSED**

**AGENDA ITEM NUMBER 8:  
APPROVAL OF HOUSING CHOICE ADMINISTRATIVE PLAN REVISION  
RESOLUTION NO. 2020 - 20**

Ms. Bayham presented this item.

Motion was made by Commissioner Brown to approve and Commissioner Payton seconded the motion.

**MOTION PASSED**

**AGENDA ITEM NUMBER 9:  
APPROVAL OF BR CHOICE NEIGHBORHOOD PREDEVELOPMENT LOAN  
RESOLUTION 2020 – 21**

Ms. Janelle Brown presented the item.

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Motion was made by Commissioner Brown to approve and Commissioner Smith seconded the motion.

**MOTION PASSED**

**AGENDA ITEM NUMBER 10:  
CHIEF EXECUTIVE OFFICER REPORT**

Mr. Daniels presented this item.

**AGENDA ITEM NUMBER 11:  
DEPARTMENTAL REPORTS**

**A. CHIEF OPERATING OFFICER REPORT**

This report was not addressed.

**B. FINANCIAL STATEMENTS & REPORTS**

Ms. Bayham presented this item.

**C. HOUSING CHOICE VOUCHER PROGRAM**

This report was not addressed.

**D. PUBLIC HOUSING**

Ms. Bayham presented this item.

**E. CAPITAL FUND PROGRAM**

This report was not addressed.

**F. HUMAN RESOURCES**

Ms. Bayham presented this item.

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**AGENDA ITEM NUMBER 12:  
BR CHOICE NEIGHBORHOOD REPORT**

Ms. Janelle Brown presented the report.

**AGENDA ITEM NUMBER 13:  
PARTNERS SOUTHEAST COO REPORT**

Mr. Daniels presented this item.

This concluded the presentation of the departmental reports.

**AGENDA ITEM NUMBER 14:  
NEW BUSINESS**

No new business was addressed.

**AGENDA ITEM NUMBER 15:  
ADJOURNMENT**

**MEETING ADJOURNED.**

**APPROVED:**

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**Dianna Payton  
Chairman  
East Baton Rouge Parish Housing Authority**

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**J. Wesley Daniels, Jr.  
Secretary/Chief Executive Officer  
East Baton Rouge Parish Housing Authority**