

Agenda Item – No. 1

Minutes – May 11, 2023 Regular Board Meeting

Action:

1. Approve the Minutes of the May 11, 2023 Regular Board Meeting

Staff Resource(s):

J. Daniels, Secretary/CEO

April Downs, Interim COO & Asst. Board Secretary

External Resource(s):

N/A

Background/Explanation:

Parliamentary Procedure

Time Sensitivity:

None

Funding Source:

N/A

MWBE/DBE/Section 3:

N/A

Attachments:

Transcribed Minutes

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH
MAIN OFFICE AT 4731 NORTH BOULEVARD
MAY 11, 2023 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, May 11, 2023 at 12:00 pm at the main office 4731 North Boulevard, Baton Rouge, LA 70806.

Meeting Called to Order **Commissioner Dianna Payton, Chair**

Invocation **Commissioner Chris Brown**

Roll Call:

Members Present **Commissioner Dianna Payton, Chair**
Commissioner Al Barron, Vice Chair
Commissioner Chris Brown
Commissioner Lynn Farris
Commissioner Justin Gaudet
Commissioner Brandon Kelly
Commissioner Terry Landry, Jr.

Members Absent **None**

QUORUM PRESENT

Public Comments

Commissioner Payton asked if there were any public comments. None were voiced. Public comment period was closed.

**AGENDA ITEM NUMBER 1:
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE
PARISH HOUSING AUTHORITY HELD APRIL 13, 2023**

Motion was made by Commissioner Barron to approve the minutes for the regular meeting held on April 13, 2023, and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 2:
OATH OF OFFICE: MR. TERRY LANDRY, JR.**

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Mr. Brandon DeCuir performed the oath of office for Mr. Terry Landry, Jr. He was officially sworn in as a member of the East Baton Rouge Parish Housing Authority Board of Commissioners.

**AGENDA ITEM NUMBER 3:
OATH OF OFFICE: MR. BRANDON KELLY**

Mr. Brandon DeCuir performed the oath of office for Mr. Brandon Kelly. He was officially sworn in as a member of the East Baton Rouge Parish Housing Authority Board of Commissioners.

**AGENDA ITEM NUMBER 4:
PARTNERS SOUTHEAST BOARD APPOINTMENT: TERRY LANDRY, JR.
RESOLUTION NO. 2023-06**

Mr. Daniels requested that agenda items number four and five be voted upon globally. Commissioner Barron made a motion to approve, and Commissioner Gaudet seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 5:
PARTNERS SOUTHEAST BOARD APPOINTMENT: BRANDON KELLY
RESOLUTION NO. 2023-07**

Mr. Daniels requested that agenda items number four and five be voted upon globally. Commissioner Barron made a motion to approve, and Commissioner Gaudet seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 6:
EBRPHA MAIN OFFICE FIRE: LAWSUIT AUTHORIZATION
RESOLUTION NO. 2023-08**

Mr. Daniels presented the item. He stated that settlement negotiations were ongoing, and the agenda item was being presented before the board in the event a settlement could not be reached.

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Commissioner Barron made a motion to approve, and Commissioner Payton seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 7:
ENTERPRISE SOFTWARE SELECTION
RESOLUTION NO. 2023-09**

Mr. Daniels introduced the item. Ms. Mejia outlined the process of procurement for the enterprise software and next steps. Commissioner Kelly made a motion to approve, and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 8:
RESCIND HUD REPAYMENT AGREEMENT
RESOLUTION NO. 2023-09**

Mr. Daniels presented the item. He reminded the board that back in December 2022, the board approved a repayment agreement to repay HUD for an unpaid payment that was from 2006. He stated that we entered into an agreement with HUD and made our first payment, and the Hud Field Office. He stated that the agreement was no longer valid, and HUD demanded repayment immediately. He added that HUD agreed to take the debt owed from our Offset June operating subsidy and that will clear the debt. Commissioner Gaudet made a motion to approve, and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

**AGENDA ITEM NUMBER 9:
CHIEF EXECUTE OFFICER REPORT**

A. EXECUTIVE UPDATE

Mr. Daniels stated that we continue with our mantra, schedule, deadlines, and execution and reminded everyone that we will add over 1000 homes over the next three years. He added that we submitted two tax credit applications, one for Wards Creek and the second application for the fourth phase of Ardentale. He updated everyone on the Earl K. Long site progress and further stated that we are in negotiations with EBR schools for the two-acre site. There are conveyance mechanisms that exist. Phase II senior deal 70 units will close in December of this year. He discussed the success of the Grand Opening for Pinchback.

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This concluded the report.

AGENDA ITEM NUMBER 10:

DEPARTMENTAL REPORTS

A. CHIEF OPERATING OFFICER REPORT

B. FINANCIAL STATEMENTS & REPORTS (MARCH 2023)

Mr. Daniels presented the financials. The departmental reports were included in the board packets distributed to the board members prior to the board meeting. The financials were presented as related to our budget. Commissioner Payton asked if there were any questions. None were voiced.

C. HOUSING CHOICE VOUCHER PROGRAM

D. AFFORDABLE HOUSING

E. CAPITAL FUND PROGRAM

F. HUMAN RESOURCES

The departmental reports were included in the board packets distributed to the board members prior to the board meeting. No further questions were voiced.

AGENDA ITEM NUMBER 11:

BR CHOICE NEIGHBORHOOD REPORT

The departmental reports were included in the board packets distributed to the board members prior to the board meeting. No further questions were voiced.

AGENDA ITEM NUMBER 12:

PARTNERS SOUTHEAST COO REPORT

The departmental reports were included in the board packets distributed to the board members prior to the board meeting. No further questions were voiced.

This concluded the departmental reports.

AGENDA ITEM NUMBER 13:

NEW BUSINESS

No new business was addressed.

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**AGENDA ITEM NUMBER 14:
ADJOURNMENT**

MEETING ADJOURNED

APPROVED:

**Dianna Payton
Chair
East Baton Rouge Parish Housing Authority**

**J. Wesley Daniels, Jr.
Secretary/Chief Executive Officer
East Baton Rouge Parish Housing Authority**

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